

## Contract Specification Writing (LAG Manual Chapters 42-46)

<b>September 13, 2006</b> (#1163)	<b>Shoreline Conference Center, Aurora Room 18560 First Avenue NE Shoreline, WA 98155 (206) 368-4122</b>
<b>October 19, 2006</b> (#1164)	<b>Washington State Materials Lab, 1655 S. 2nd Avenue Tumwater, WA 98512 (360) 709-5400</b>
<b>November 7, 2006</b> (#1165)	<b>Hampton Inn at Bellingham Airport, Fox Hall 3985 Bennett Drive Bellingham, WA 98225 (360) 676-7700</b>
<b>March 7, 2007</b> (#1252)	<b>Best Western Lake Inn, Sage Room 3000 Marina Drive Moses Lake, WA 98837 (509) 765-9211</b>

(The phone numbers shown at the above training facilities can be used in case of emergency to contact a student in the class)

---

**Cost: \$75**

**Time: 8:00 a.m. to 5:00 p.m.**

**Class Size: 35**

**Instructor:** Steve Boesel, Retired WSDOT and current consultant specializing in contract specification preparation and review, plan review, and estimate preparation. Over 35 years experience in highway design and construction.

---

### Target Audience

Local agency personnel or consultants involved in the writing, reviewing or enforcing of contract specifications.

### Course Description

This class will provide guidance and methods for writing consistently clear, concise, complete and well formatted contract special provisions. It will provide a thought process that can be used when writing or reviewing contract specifications to ensure the greatest possibility for a successful bid and a successful construction project.

### Registration

Please register on-line using this link: [On-line Registration Form](http://fmapps.wsdot.wa.gov/tbase_registration/). Or key this web address into your browser: [http://fmapps.wsdot.wa.gov/tbase\\_registration/](http://fmapps.wsdot.wa.gov/tbase_registration/)

Fill in your information, select your class from the list, then press "Submit." You will receive an e-mail notification with driving directions to the training site when we process your request. If you do not receive this e-mail notification within a day or two, you may not be registered and should contact us by phone.

Please do not prepay, an invoice will be mailed to you after the class. Confirmation letters are mailed three weeks prior to the class. If you are unable to attend, someone else from your agency may attend in your place. To cancel your registration, or for assistance with registration, e-mail [wst2center@wsdot.wa.gov](mailto:wst2center@wsdot.wa.gov) or [schmidw@wsdot.wa.gov](mailto:schmidw@wsdot.wa.gov) or phone (360) 705-7386.

**Questions?** Contact Laurel Gray at (360) 705-7355 or [GrayL@wsdot.wa.gov](mailto:GrayL@wsdot.wa.gov).

(Disability accommodations provided upon request.)

Visit the  
**Washington State Technology Transfer Center's Web Page:**  
[www.wsdot.wa.gov/TA/T2Center/t2hp.htm](http://www.wsdot.wa.gov/TA/T2Center/t2hp.htm)

